Teachers

Callie Archer

Caitlin Drummond

Blair Duncan

Nieve Santamaria

Erika Simmons

Katherine Wilson

Steven Yates

BELIEVE

ACHIEVE

SOAR

SOAR Procedures

- **S** Show Safety
- O Only Use Put-Ups
- A Act Responsibly

teachingonlemonlane

R - Respond Appropriately

Attendance

Attendance will be recorded each morning and sent to the attendance clerk no later than 8:15AM.

Students should not miss more than ten absences unless otherwise stated by the attendance clerk.

Students not seated by 7:45AM will be marked tardy.

Grading Scale

Classwork, quizzes, tests, and projects will be graded according to the district-wide grading scale:

A 100 - 90 B 89 - 80 C 79 - 70 D 69 - 60 F Below 60

You can always check up on your student's grades anytime through the BackPack application/website!

New Policies

- 1. Breakfast will go back to being served in the cafeteria until approximately 7:35AM
- 2. All students arriving after 7:35AM will not be able to receive breakfast from the school

Contact Information

Please feel free to contact me with any questions regarding your child's progress, assigned work, or other concerns. Please contact by phone or email.

Front Office Phone Number: 864.355.5900

Website

Behavior Policy





Arrival

All students will be allowed to enter the school building at approximately 7:00AM. All students will be directed to the cafeteria to receive breakfast if they so choose. Students will then walk up to their respective hallways with the guidance of our hallway monitors. Students will then sit in the hallway and focus on their morning work and morning assignments until the bell rings at 7:30AM.

Students who arrive in the classroom after 7:45AM will be considered tardy and must have a late pass from the office in order to be admitted into the classroom.

Dismissal

Dismissal time is at 2:15PM. Bus riders exit the classroom at 2:10PM and walk quietly down the hall to line up. Car riders will stay in the designated grade level classroom with the assigned teacher(s) until their car tag number appears on the electronic dismissal system.

Each student is required to know their dismissal tag number to ensure they leave the school safely.

Dress Code

- ★ Clothing and/or hair should not be so extreme or inappropriate to the school setting that it disrupts the school/classroom environment.
- ★ Wearing accessories or clothing that could pose a safety threat to oneself or others is not allowed.
- ★ Hats and sunglasses may not be worn in the building unless promoted for a fundraising event.
- ★ Proper shoes must be worn at all times.
- ★ Attire must not be immodest, obscene, profane, lewd, vulgar, indecent, or offensive.
- ★ Clothing inappropriately exposing body parts is not permitted.
- ★ Students should not expose undergarments.
- ★ Pants must be worn at the natural waistline and must not bag, sag, or drag.

Quizzes and Tests

All subject areas will be assessed weekly through a variety of authentic assessments and formal/informal assessments. District assessments are given quarterly in writing, reading, and math. Parents will be informed in the Spring with state testing dates and details.

Please see website for more details!

Turning In Assignments

Students will have a classwork folder to place work completed throughout the day. Classwork will be collected each day to check for completion and mastery. Students are expected to complete any classwork that is not completed in the allotted time frame. Students are given an opportunity to complete missing assignments after their morning work is completed.

Absent Work & Make-Up Work

Any student that is absent should make up the required class or eLearning assignment for the day. A make-up work folder is kept for students who are absent, and any work placed in the folder may be required in excess of their eLearning assignment for that day.

Upon return to school, the absent student will be given deadlines for the missed work, depending on individual circumstance, length of absence, excused absence, etc.

Early Finishers

Students who finish their work early are allowed to choose an activity given by the teacher until it is time to move on to the next assigned task. Students may choose to finish incomplete work, read, or study during this time.

Homework

Homework will be assigned by the teacher Monday through Thursday and may include, but is not limited to: reading logs, reading skills practices, math skills practice, and/or spelling practice.

Folders

Students will be given a folder at the beginning of the school year which will stay in their backpacks until the end of the school year. This folder needs to be reviewed by you, the parent or legal guardian, daily. Please ensure that your student brings this folder back to school every day.

All graded work from the prior week will be sent home on Mondays. Please check, sign, and return all documents necessary. Papers that need signatures will be marked with a label.

Please send any notes or comments through this folder!

Lunchroom Procedures

Upon arrival in the classroom, students will choose their lunch choice option. Students will be allowed to change their selection once in the lunch line if the teacher allows. Students are required to take an entree and a fruit from the cafeteria. Additionally, students are provided with vegetable options as well as milk and water options for their drink selection.

Students must behave appropriately in the lunchroom. Students seen playing with food, being disruptive, or otherwise not practicing appropriate behavior will be given consequences (see behavior chart on page two).

School Line Procedures

When traveling school grounds, the "line leader" quietly leads the class to our destinations. Students are to walk tiles from the wall and three tiles in between in a quiet, straight line with their hands by their sides. We will stop at designated points to help everyone stay together!

Field Trips

COVID-19 is finally over which means that we will have the opportunity to go on field trips again! This year, we will be partnering with Orange Sky to take our third grade students on a day trip to Columbia. There, we will visit museums, historic sites, and spend several hours exploring the Riverbanks Zoo! Be on the lookout for more information from your teacher.

Tornado Drill

In the event of a tornado drill, our third grade teachers will calmly guide our students down to the first grade floor. There, students will sit on their knees, lower their heads, and cover their heads with their hands. Students will sit in this position as silently as possible until their teacher directs them otherwise. Students will be located a safe distance away from all windows, glass doors, and entrances to ensure maximum safety at all times.

If inclement weather occurs, please be sure to stay as up to date as possible by watching the local weather station, listening to the local weather radio station, and stay on the lookout for updates from our principal, Mr. Stowe.

Fire Drill

In the event that a fire occurs in the school building, students will calmly line up at the door and wait for their teachers guidance. The line leader will grab the classroom's red bag and proceed as directed. Students will walk down the stairwell nearest to the door and walk out to the playground in a single-file line. On the playground, they will stand in their designated area (again, in a line formation) where the teacher will count off daily attendance to ensure all students are accounted for. The line leader will hold up a green, yellow, or red sign depending on what color fits the classroom situation best.

This drill is practiced multiple times throughout the year to ensure maximum safety and effectiveness. If a fire occurs, please be sure to stay as up to date as possible by watching the local news, listening to the local news station, and stay on the lookout for updates from our principal, Mr.

Stowe.